

The 1<sup>st</sup> Plenary Meeting of the CADSEALAND General Assembly took place in Athens at the National Technical University of Athens (NTUA), Politechnioupoli Zografou, School of Rural and Surveying Engineering, “Veis” Building on the 28 of January 2005

With the following Agenda:

#### Introduction

1. Synthesis of past CADSEALAND activity.
2. Future activity: approved program, proposed changes.
3. Election of Management Committee: tasks, mandate.
4. Calendar of future activity.

#### Others

All the Partners were present with their delegations.

All the Partners described in detail their work during the first year of the project. In synthesis, despite the encountered difficulties that made it possible to sign the subsidy contract and the subcontracts only in October 2004, the technical achievements were in line with the first year objectives.

After expressing, on behalf of all Partners, to the organizer of the Meeting, Prof. Tsackiris, the greatest appreciation for the organization of the meeting, the special hospitality and the efficient management of any problem during the workshop the Project Coordinator, Prof. Speranza, described briefly the sequence of steps through which CADSEALAND was eventually approved in the present form, made available to all Partners since August 2004. Prof. Speranza underlined that administrative procedures play a crucial role in the running of the project, as manifested by the quite numerous administrative issues that emerged from the discussion. The Contact Person, Mr. Grasso, documented the general state of expenditure as of December 31, 2004 and synthesized the basic procedural bottlenecks encountered by the Partners in the process of documentation of the expenses.

Having completed the analysis of the state of the art of the project, future activities were considered. The Contact Person, Dr. Bitakou, illustrated the time-table of expenses submittals, the structure of the CADSEALAND Internet site, the possible procedures of publicity and dissemination of CADSEALAND' results and how to prepare the technical and financial reports. *The LP was given by the Assembly the task of implementing the site with the presented structure leaving it open to contributions by the partners.* On the basis of the financial state of the art and in consideration of the technical level of evolution of the project, the Assembly decided to: *undertake a second year of activity headed to resuming the original financial and technical time-*

*table by December 31, 2005. Many specific problems concerning the single Partners emerged during the discussion and most of them were solved in real time. The LP was given by the Assembly the mandate of interacting directly with each Partner in order to define the optimal way of achieving the above defined general purpose.*

In the light of the general lines emerging from past activity and future tasks, the Assembly considered the rearrangement of the overall project time-table. After an exhaustive discussion, *the following sequence of events was approved:*

*1)KO Athens*

*2)Managing ITALY*

*3)Plenary ITALY*

*4)Managing Greece*

*5)Final Meeting Ancona Porto Novo*

*The representatives of the following institutions took the responsibility of organizing the meetings: Technical University of Athens for the first and fourth meeting, APAT for the second and the third meeting and Marche-Region, Dep. for Territory and Environment – Service for Public Works and Environmental Impact Evaluation, for the final meeting.*

At this point, having totally defined the strategic elements for the project' implementation, the Assembly decided *to form the Managing Committee with one representative for each of the Partners except the Greek municipality which will be represented by the National Technical University of Athens.*

The Meeting ended at 18:00 of January 28<sup>th</sup> 2005.